

August 25, 2014

Hello Parents and Guardians,

This letter is to inform all of you about our Personal Curriculum options that are open to students in grades 10-12. Essentially, a personal curriculum offers alternatives by which students who may be struggling academically can successfully earn a high-school diploma while still satisfying the requirements of the Michigan Merit Curriculum. For further details, I urge you to read the attached document, which explains Personal Curriculum specifics in far greater detail and describes the steps by which they may be implemented for your child or children. If, upon reading this document, you have any additional questions, or if you wish to make a personal curriculum request for your child, please do not hesitate to contact me here at the school via email (acocco@cnps.k12.mi.us) or by phone (906-639-2171) at your earliest convenience.

Sincerely,

Adam Cocco
Interim Superintendent
Carney-Nadeau Public School

A Parent's Guide to Personal Curriculum



Focus on Enrichment

Students who are interested in earning additional credits in math, science, English language arts, or world languages

The purpose of this parent guide is to provide a description of the Personal Curriculum (PC) process and the options it may offer your student. Understanding this educational option will help in making informed decisions about your student's educational experience and path to earning a high school diploma.

Helping All Students Succeed

All students must have a plan for the future.

Students need opportunities to investigate career pathways, to discover their interests, and to identify options for meeting their potential. This is addressed through the Educational Development Plan (EDP), which documents the student's postsecondary goals. The EDP also outlines the high school coursework the student will need to earn a high school diploma and achieve his or

her postsecondary goals. If a student's postsecondary goals require extra math, science, English language arts, and/or world languages, the Michigan Merit Curriculum (MMC) may be modified through a PC. A PC can only be put in place with the agreement of both the parent or guardian (or emancipated student) and the district superintendent or his or her designee.

The Michigan Merit Curriculum (MMC) can be modified.

Modifications to the MMC, made through the PC, allow a student to earn additional credits in math, science, English language arts, and/or world languages by exchanging up to one credit each of social studies; physical education and health; and/or visual, performing, and applied arts credits. A modification to the MMC through use of a PC starts with a request by a parent, an emancipated student, or school personnel. The request is followed by a thorough review of the relevant information by a PC team. The PC team develops

the PC plan, which must be agreed to by both the parent or legal guardian (or emancipated student) and the superintendent and his or her designee before being implemented. Upon completing the MMC, as modified by the PC, the student receives a high school diploma. A PC is not needed for students to earn credit through advanced placement, dual enrollment, international baccalaureate classes, career and technical education, alternative education, a humanities course sequence, or industrial education.

Basic Steps to a PC

Step 1: The parent, school personnel, student age 18 or older, or emancipated student requests a PC.

Step 2: The PC team meets (student, parent, counselor or designee, and teacher(s) who currently teaches the student or has expertise in the content being modified). The PC team reviews student information, performance data and supports—including the EDP—and decides whether to recommend a PC. The PC team develops measurable performance goals for the modified content and methods to evaluate the achievement of those goals.

Step 3: The PC team writes an agreement and gets sign-off from the superintendent or chief executive and the parent or legal guardian (or emancipated student).

Step 4: The PC is implemented.

Step 5: The parent or emancipated student monitors progress through quarterly communication with each teacher of modified content area. If revisions to the PC are needed, the PC team reconvenes and makes revisions using the same process.

Step 6: The student is awarded a diploma upon completing all PC requirements.

Learn more about the MMC at www.michigan.gov/highschool.

continued on back

What modifications are allowed?

After all elective options have been exhausted, students may substitute the following to take additional credits in math, science, English language arts, and/or world languages:

- Up to one credit of visual, performing and applied arts credit.
- Up to one credit of social studies, excluding the required 0.5 credit in Civics.
- Up to one credit of health and physical education. *

* The availability of this option is left to the discretion of the local district, as separate laws remain in effect requiring students who are physically fit and capable to take a physical education course and to receive instruction regarding the spread and prevention of HIV and AIDS, which may present conflict with state law regarding the Personal Curriculum.

When would I request a Personal Curriculum?

A parent can request a PC at any time after the student completes 9th grade, with some restrictions. A student must earn two social studies

credits, including Civics, before substituting the third social studies credit for more math, science, English language arts, or world languages credit.

Who can request a Personal Curriculum?

The parent(s) or legal guardian(s) of a student, or an emancipated student may request a PC. School personnel may also request a PC or recommend that students and parents consider the PC option. Interested parents must contact the high

school counselor or principal to begin the process. A planning meeting may be scheduled when the school receives a formal request. The process will involve an agreement between the parent, student, and the district superintendent or designee.

The essential elements of the Personal Curriculum:

- The PC must align with the EDP. Both should be consistent with student goals.
- Measurable goals and an evaluation process must be clearly stated in the PC.
- The PC must contain a plan for on-going communication in which a parent communicates at least quarterly with each teacher in the modified content area(s).

Districts MUST offer the PC option and respond to PC requests but are NOT required to approve all PC requests.

The school has the discretion to deny a request for a PC. There are many other options available to support students in achieving the goals outlined in the EDP that should be considered before requesting a PC.

Please be sure to review all appropriate Personal Curriculum *Parent Resource Guides* for your student:

Focus on Algebra II

Students who demonstrate a need to reduce the Algebra II requirement

Focus on Students With an IEP

Students with an Individualized Education Program (IEP)

Focus on Transfer Students

Students transferring from out of state or a nonpublic school after completing two years of high school



State Board of Education

Kathleen N. Straus, President
John C. Austin, Vice President
Carolyn L. Curtin, Secretary
Marianne Yared McGuire, Treasurer
Nancy Danhof, NASBE Delegate
Elizabeth W. Bauer
Reginald M. Turner
Casandra E. Ulbrich

Ex-Officio

Jennifer M. Granholm, Governor
Michael P. Flanagan, Superintendent of Public Instruction



For more information, contact:

Gregg Dionne
Alternative Education Consultant
(517) 241-7576
dionneg@michigan.gov

Sheryl Diamond
Special Education Policy Consultant
(517) 373-1696
diamonds@michigan.gov